

**SOUTH FLORIDA**  
**REGIONAL TRANSPORTATION**  
**AUTHORITY**  
**CITIZENS ADVISORY COMMITTEE MEETING**

**December 3, 2004**  
**10:00 a.m.**

South Florida Regional Transportation Authority  
Board Room  
800 NW 33<sup>rd</sup> Street  
Suite 100  
Pompano Beach, FL 33064

**Board of Directors**

Dr. Barbara Carey-Shuler  
James A. Cummings  
John Martinez

Marie Horenburger  
Jeff Koons, Vice-Chair  
Bill T. Smith

Michael D. Masanoff  
Allen C. Harper, Chair

**Executive Director**

Joseph Giuliatti

**CITIZENS ADVISORY COMMITTEE MEETING**  
**OF DECEMBER 3, 2004**

The meeting will convene at 10:00 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** - Additions, Deletions, Revisions.

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Member, however, that item may be considered separately.
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I-1. **PRESENTATION** – Mr. Bob Bekoff, President of Water Taxi, Inc. will discuss regional potential for waterborne transit in Southeast Florida, including potential routings, vessel types, and intermodal facilities.

**ADDITIONAL INFORMATION:**

1. Board of Directors Meeting Minutes of September 2004
2. Board of Directors Meeting Minutes of October 2004 (DRAFT)

**OTHER BUSINESS**

**EXECUTIVE DIRECTOR REPORTS/COMMENTS**

**ADJOURNMENT**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
CITIZENS ADVISORY COMMITTEE MEETING  
DECEMBER 3, 2004

AGENDA ITEM REPORT

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☐ Information Item

☒ Presentation

WATERBORNE TRANSIT IN SOUTHEAST FLORIDA

SUMMARY EXPLANATION AND BACKGROUND:

For over sixteen years, Water Taxi has serviced the area between Deerfield Beach and Miami. In 2001, through a partnership with Broward County, Water Taxi began scheduled Water Bus service in Fort Lauderdale. Over the past three years, the scheduled service has proven to be a feasible and popular means of transportation in Southeast Florida, reducing vehicular traffic on already-crowded transportation corridors.

To that end, staff recognized the importance to utilize and optimize our resources to improve our transportation systems including the use of inland waterways. As such, at the October 22, 2004 South Florida Regional Transportation Authority (SFRTA) Board of Directors meeting, the Board approved language to add inland waterways as recommended as an alternative mode of transportation as part of SFRTA's FY 2005 State legislative Plan. This modification recognizes travel on the inland waterways as an alternative means of travel in the South Florida region. The Water Taxi staff and SFRTA will be working with the South Florida delegation in an effort to secure statutory amendment to the SFRTA's legislation.

Mr. Bob Bekoff, President of Water Taxi, Inc. will discuss regional potential for waterborne transit in Southeast Florida, including potential routings, vessel types, and intermodal facilities.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**OF SEPTEMBER 24, 2004**

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The regular Meeting of the South Florida Regional Transportation Authority Board of Directors was held at 9:30 a.m. on Friday, September 24, 2004 in the South Florida Regional Transportation Authority Board Room, 800 Northwest 33<sup>rd</sup> Street, Suite 100 Pompano Beach, Florida 33064.

**BOARD MEMBERS PRESENT:**

James A. Cummings, Citizen Representative, Broward County  
Marie Horenburger, Citizen Representative, Palm Beach County (Arrived at 9:42 a.m.)  
Jeff Koons, Palm Beach County Commissioner  
John Martinez, District Secretary, Florida Department of Transportation (Attended by telephone at 9:46 a.m.)  
Michael D. Masanoff, Governor's Appointee  
Lori Nance Parrish, Broward County Commissioner  
Bill T. Smith, Governor's Appointee  
Allen C. Harper, Chair, Citizen Representative, Miami-Dade County

**BOARD MEMBERS ABSENT:**

Dr. Barbara Carey-Shuler, Miami-Dade County Commissioner

**ALSO PRESENT:**

Joseph Giulietti, Executive Director, SFRTA  
Jack Stephens, Deputy Executive Director, SFRTA  
Bonnie Arnold, Director of Marketing, SFRTA  
Brad Barkman, Director of Operations, SFRTA  
Chris Bross, Director of Procurement, SFRTA  
Renee Matthews, Director of Revenue & Fare Collection, SFRTA  
Dan Mazza, Director of Engineering and Construction, SFRTA  
Michael Williams, Director of Planning & Capital Development, SFRTA  
Edward Woods, Director of Finance & IT, SFRTA  
Bruce Giles-Klein, General Counsel, SFRTA  
Teresa Moore, General Counsel, SFRTA  
Diane Hernandez Del Calvo, Executive Office Manager, SFRTA

**CALL TO ORDER**

The Chair called the meeting to order at 9:37 a.m.

**PLEDGE OF ALLEGIANCE.**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**Board Member Jim Cummings moved for approval of the Agenda. The motion was seconded by Board Member Michael Masanoff.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**MATTERS BY THE PUBLIC** - Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

Mr. Dan Glickman, of Deerfield Beach, addressed the Board. Mr. Glickman gave several suggestions to the Board. He would like to see, as part of the monthly reports, a section on selected regional projects of interests, such as the Regional Long Range Transportation Plan, the State Road 7 Rapid Bus, the Customer Information Network and the Smart Card. He also asked for discussion on and the definition of "regionalism" and "premium transit." Mr. Glickman expressed concern about establishing transportation on U.S. 1. He also suggested that a Transit Users Group be created under the Citizens' Advisory Committee. Mr. Glickman would also like to see minutes of the Citizens' Advisory Committee posted on the Agency's website.

Mr. Dwight Mattingly, representing Amalgamated Transit Union Local 1577, addressed the Board. Mr. Mattingly questioned whether or not the feeder T-Rex shuttle is a duplicate of Palm Tran service.

Mr. Brad Barkman, Director of Operations, explained that the T-Rex Shuttle service is a short-term arrangement to continue until the new Boca Raton station opens. The agreement provides a funding source from the T-Rex property.

Mr. Mattingly expressed concern about the order of Public Comments on the Agenda.

Mr. Gerald Foland, Baron Signs, addressed the Board. Mr. Foland explained the reason that his company is protesting the bid for road signage. Mr. Foland stated that the firm selected by SFRTA as the lowest responsive bidder, High Tech Striping, Inc., did not have appropriate licenses to install signs.

The Chair asked SFRTA's General Counsel about the status of the protest and about the "Cone of Silence," which prohibits the bidder from calling members of the Board and about members of the Board talking with bidders.

Ms. Teresa Moore, SFRTA's General Counsel, reported that Baron Signs filed a Bid Protest pursuant to State Statutes. During the required informal mediation meeting with Baron's Signs, Mr. Foland presented that they were not going to pursue the protest any further. SFRTA sent a letter to Baron Signs to that effect and received no further communication from them. A letter to Board Member Marie Horenburger from Baron's was provided to the Board along with a memo that explained the status of the protest. It was the Agency's understanding, from staff and Attorney levels, that the protest had been withdrawn. There was a "Cone of Silence" in the

procurement documents which prohibited any communications between Board Members and the bidders. The letter to Board Member Marie Horenburger was a violation of the "Cone of Silence."

Commissioner Parrish stated that the owner of Baron Signs had called her office the previous day and asked that she return the call. Commissioner Parrish did not return the call.

The Chair stated that his office was also contacted and that the message he received stated that one of the Board Members had called Baron's and he was concerned.

Board Member Martinez and Commissioner Koons also reported an attempt by Baron's to communicate with each of them.

Ms. Moore stated that the "Cone of Silence" extended until the bid was awarded and that violation of the "Cone of Silence" is reason for elimination from the procurement process.

Mr. Foland stated that it was his understanding that the bidder could only communicate about the procurement in writing. He said that he was told by someone that the protest was withdrawn and since it wasn't he contacted Board Members.

Ms. Moore assured that, through thorough investigation by staff and attorneys, High Tech Striping, Inc. has all the necessary licenses to proceed with the work.

Board Member Horenburger stated that since she knew Mrs. Foland, she called her to ascertain that the bid protest was withdrawn. Mrs. Foland told Board Member Horenburger that the protest had not been withdrawn.

The Chair requested the Attorneys to investigate and report back at the next Board Meeting on the substance and sequence of events that led to this situation.

#### CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

- C1. MOTION TO APPROVE: Minutes of Board of Directors' Regular Meeting of July 16, 2004.

**Board Member Jim Cummings moved for approval of the Minutes. The motion was seconded by Commissioner Jeff Koons.**

**Commissioner Lori Parrish pointed out the omission the time of her arrival in the body of the minutes. It was agreed that the minutes would be amended to reflect this.**

**Board Member Jim Cummings moved for approval of the Minutes as amended. The motion was seconded by Commissioner Jeff Koons.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

<b>REGULAR AGENDA</b>
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Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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- R1. MOTION TO APPROVE State Infrastructure Bank (SIB) Loan Agreement between the South Florida Regional Transportation Authority (SFRTA) and the State of Florida for a \$10 million, zero percent (0%) interest loan. This Agreement commences October 1, 2004 and ends September 30, 2008.

**Board Member Jim Cummings moved for approval. The motion was seconded by Commissioner Lori Parrish.**

Mr. Giulietti stated that the State of Florida was providing this interest-free loan and that he was most thankful for it.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

- R2. MOTION TO APPROVE Interlocal Agreement between the South Florida Regional Transportation Authority (SFRTA) and Broward County, in the amount of \$2,741,646, for Operating Funds and Feeder Bus Service. This Agreement commences October 1, 2004 and ends June 30, 2005 (Exhibit 1).

**Commissioner Lori Parrish moved for approval. The motion was seconded by Commissioner Jeff Koons.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

- R3. MOTION TO APPROVE: Agreement No. 04-846, between the South Florida Regional Transportation Authority and High Tech Striping, Inc., for the installation of "trailblazer"

signage on surface streets and arterial roadways leading to Tri-Rail stations throughout Miami-Dade, Broward, and Palm Beach Counties, in the firm fixed-price amount of \$116,438.40.

**Board Member Jim Cummings moved for approval. The motion was seconded by Commissioner Jeff Koons.**

Ms. Moore and Mr. Chris Bross, Director of Procurement, insured the Board that High Tech Striping, Inc. has all the necessary licenses to do the job.

Board Member Horenburger stated that she learned that Florida Department of Transportation was planning to revise and standardize the Manual of Uniform Traffic Control Devices and wanted to put the contractor on notice.

Commissioner Parrish expressed concern about the new signs purchased by Broward County.

Board Member Martinez explained that the standards are always being revised and that the "trailblazer" signs would not be affected by this.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R4. MOTION TO APPROVE: Issuance of Request for Proposal No. 04-100 for Procurement of Station Maintenance Services for SFRTA/Tri-Rail's Commuter Rail Stations (including Exhibits 1 and 2 attached).

(B) MOTION TO APPROVE: Evaluation and Selection Committee for the analysis and ranking of proposals for Request for Proposal No. 04-100 for Procurement of Station Maintenance Services for SFRTA/Tri-Rail's Commuter Rail Stations. The proposed committee members include: Bradley Barkman, SFRTA Director of Operations; Edward Woods, SFRTA Director of Finance & Information Technology; and Edward Byers, SFRTA Operations Manager.

**Commissioner Jeff Koons moved for approval of Agenda Items R4 (A) and R4 (B). The motion was seconded by Board Member Michael Masanoff.**

Board Member Masanoff asked if this contract includes maintaining parking lots, employee and public restrooms and interior/exterior elevator cleaning.

Mr. Giulietti stated that the contract addresses Board Member Masanoff's concerns.



Mr. Barkman, Director of Operations, explained that the elevators have glass walls on three sides and the glass inside the shaft are done annually. The elevator's interior is done daily. The parking lots and restrooms are included in daily cleanings.

Commissioner Parrish expressed concern about graffiti removal.

Mr. Giuliatti stated that graffiti is removed within twenty-four hours.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

- R5. MOTION TO APPROVE: Joint Participation Agreement (JPA) between South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) in the amount of \$100,000, for parking lot improvements.

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Michael Masanoff.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

- R6. MOTION TO APPROVE: Grant Agreement No. 05DS-2S-13 between the South Florida Regional Transportation Authority (SFRTA) and the State of Florida Department of Community Affairs (DCA) for financial assistance for Security Initiatives in the amount of \$795,280.

**Board Member Jim Cummings moved for approval. The motion was seconded by Board Member Michael Masanoff.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

- R7. (A) MOTION TO APPROVE: The issuance of the South Florida Regional Transportation Authority's (SFRTA's) consent to the use of a Non-Exclusive Access Easement for Children's Services Council (CSC) over the access roadway serving the Boynton Beach Station at Quantum Park.

(B) MOTION TO APPROVE: The Grant of a Non-Exclusive Drainage Easement in favor of CSC for existing drainage facilities at the SFRTA Boynton Beach Station at Quantum Park.

**Commissioner Lori Parrish moved for approval of Agenda Items 7 (A) and (B). The motion was seconded by Board Member Marie Horenburger.**

Board Member Masanoff stated that some of the issues of the Easement Agreement need to be addressed. Some of the issues of concern are environmental indemnification and traffic impact.

Board Member Masanoff said that this is a transaction with Children's Services Council of Palm Beach County and they are proposing to close on this property next Tuesday. Board Member Masanoff stated that he wants to make sure there are safeguards and that the value of SFRTA's property is not diminished.

Commissioner Koons stated that he serves on the Children's Services Council and they have a Building Committee that has been searching for some land. He invited Board Member Masanoff to the Building Committee meeting to take a look at the totality of the Tri-Rail site and see how maximization of the site could be accomplished. Commissioner Koons stated that the Council definitely needs to close on this site.

After discussion, Commissioner Parrish withdrew her motion and Board Member Horenburger withdrew her second.

**Board Member Jim Cummings moved to approve Agenda Items 7(A) and 7(B) subject to the review of the SFRTA Property Committee and/or Board Member Masanoff with the acceptance of all modifications necessary to comply with the Authority's requirements. Commissioner Jeff Koons seconded the motion.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R8. (A) MOTION TO APPROVE: Agreement No. 04-616(A), between South Florida Regional Transportation Authority (SFRTA) and Parsons Brinckerhoff, for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(B) MOTION TO APPROVE: Agreement No. 04-616(B), between South Florida Regional Transportation Authority (SFRTA) and Kimley-Horn and Associates, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(C) MOTION TO APPROVE: Agreement No. 04-616(C), between South Florida Regional Transportation Authority (SFRTA) and Carter Burgess, for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(D) MOTION TO APPROVE: Agreement No. 04-616(D), between South Florida Regional Transportation Authority (SFRTA) and Gannett Fleming, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(E) MOTION TO APPROVE: Agreement No. 04-616(E), between South Florida Regional Transportation Authority (SFRTA) and The Corradino Group, for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

Board Member Martinez asked if the \$5,000,000 is the total for three years.

Mr. Giulietti answered that it is the total.

Board Member Martinez cautioned that some of the firms may complain if the projects were not divided fairly.

**Board Member Michael Masanoff moved for approval of Agenda Items 8 (A) through 8 (E). The motion was seconded by Board Member John Martinez.**

Commissioner Parrish stated that she wants to ensure that any projects that are done for Dade, Broward or Palm Beach Counties would not be duplicated and the information would be shared for SFRTA projects. Commissioner Parrish asked that Mr. Giulietti ascertain that studies would not be duplicated.

Board Member Martinez suggested that the contracts contain language saying it is incumbent upon their entire company to bring forward any other work that they are doing which could be useful.

Mr. Giulietti concurred.

Mr. Dan Glickman, of Deerfield Beach, asked if \$5,000,000 is the total.

Mr. Giulietti answered in the affirmative.

Commissioner Koons left the meeting at 10:30 a.m.

Board Member Masanoff clarified that by approving this motion, a pool of firms would be available to be utilized for projects in an amount up to \$5,000,000.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

<b>COMMITTEE REPORTS / MINUTES</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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A. PROPERTY COMMITTEE

Mr. Giulietti notified the Board that the Joint Development Project for the Tri-Rail/Boca Intermodal Facility received no bids and that the same exact bid will be going out again.

Board Member Smith asked for the date of the Special Property Committee Meeting. Mr. Mike Williams, Director of Planning, stated that meeting was held on September 7<sup>th</sup>.

Board Member Smith said he was not notified of this meeting.

Mr. Williams informed that the Planning Department did contact Board Member Smith's office and was told by his assistant that he would be available for the September 7<sup>th</sup> Special Meeting.

Board Member Smith stated that he was available for the meeting but was unaware of it.

B. CONSTRUCTION OVERSIGHT COMMITTEE

Board Member Martinez stated that the members of the Construction Oversight Committee are doing a good job, are well versed and do their homework on subjects.

C. PLANNING TECHNICAL ADVISORY COMMITTEE

D. MARKETING COMMITTEE

Mr. Giulietti reported that Commissioner Parrish will be receiving the Transportation Leadership Achievement Award for the "Wheels in Motion" finalist, on Wednesday, September 29<sup>th</sup>, at a luncheon sponsored by the South Florida Commuter Services, SFRTA and Broward County Transit.

Mr. Giulietti reported that SFRTA received three first place Marketing Awards in this year's APTA AdWheel Awards Competition. These awards will be presented at the APTA Annual Conference in Atlanta next Month. The winning entries were the "Food for Thought Campaign," the SFRTA website, and the new "Way to Go" brochure.

Commissioner Parrish stated that she just received the Florida Museum Association Public Official of the Year award.

E. OPERATIONS TECHNICAL COMMITTEE

F. CITIZENS ADVISORY COMMITTEE

- Next Scheduled Meeting – TBD

G. AUDIT COMMITTEE

- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

INFORMATION / PRESENTATION ITEMS
Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

I-1 Information Item – Jupiter Corridor Alternatives Analysis Update

I-2 Information Item - Disadvantaged Business Enterprise (DBE) Overall Goal for Fiscal Year 2005

I-3 Information Item – Purchase Agreement between EB Acquisitions I, LLC for Property at the Mangonia Park Station

Board Member Martinez disconnected from the meeting at 10:38 a.m.

Mr. Giuliatti stated that this Information Item has a presentation.

Mr. Mike Williams, Director of Planning and Capital Development, stated that the Mangonia Park Station is in the process of being renovated as part of the Segment 5 Project. Mr. Williams provided background information and updated the Board on the status of the Purchase Agreement.

Mr. John Markey, E.B. Acquisitions I, LLC, reported on the proposed transit-oriented mixed use development will include “work force housing” with a purchase price of between \$125,000 and \$225,000, market priced housing, retail and offices.

Commissioner Parrish stated that in order to market the project, a park, greenways and a jogging trail should be included in the development.

Board Member Horenburger stated that the Palm Beach County Commission wanted this site to be an economic development site. She expressed concern about having SFRTA partner in this project.

Board Member Horenburger left the meeting at 10:48 a.m.

Board Member Masanoff stated that residential development brings economic development and provides a substantial tax base, and he wholeheartedly supports this project.

<b>MONTHLY REPORTS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – July / August

B. RIDERSHIP GRAPHS – July / August

Mr. Giulietti reported that due to the hurricane, service was shut down for six days and limited service was provided for two days. Since many riders suffered, SFRTA is offering a twelve-trip ticket to monthly ticket-holders.

C. ON-TIME PERFORMANCE GRAPHS – July / August

D. MARKETING MONTHLY SUMMARY – July / August

E. BUDGETED INCOME STATEMENT – July / August

F. PAYMENTS OVER \$2,500.00 – July / August

G. REVENUE AND FARE EVASION REPORTS – July / August

H. SOLICITATION SCHEDULE – July / August

I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - July / August

J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – July / August

K. OTHER BUSINESS

Mr. Giulietti reported that APTA's Annual Conference in Atlanta is approaching and if any Board Members are interested in attending to please contact the Executive Office.

Mr. Giulietti stated that he and Board Member Masanoff have been working with the State to bring this Agency towards having the State initiate Phase "B" of the Operational and Management Agreement with CSXT. Secretary of Transportation Rick Chesser has given permission to announce to the Board that the State and the Agency have reached agreement on the issues and the State would be giving notice to CSXT. Mr. Giulietti reported that Mr. Chesser hopes to have a Memorandum of Understanding to the Board by the October meeting.

EXECUTIVE DIRECTOR REPORTS/COMMENTS

Mr. Giulietti announced the retirement of Joanne Gillespie and gave highlights of her career with Tri-Rail/SFRTA. She was awarded a lifetime pass on Tri-Rail.

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

There being no further business, the meeting adjourned at 10:55 a.m.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**OF OCTOBER 22, 2004**

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The regular Meeting of the South Florida Regional Transportation Authority Board of Directors was held at 9:38 a.m. on Friday, October 22, 2004 in the South Florida Regional Transportation Authority Board Room, 800 Northwest 33<sup>rd</sup> Street, Suite 100 Pompano Beach, Florida 33064.

**BOARD MEMBERS PRESENT:**

Dr. Barbara Carey-Shuler, Miami-Dade County Commissioner  
James A. Cummings, Citizen Representative, Broward County  
Marie Horenburger, Citizen Representative, Palm Beach County (Arrived at 9:45 a.m.)  
Jeff Koons, Palm Beach County Commissioner  
Michael D. Masanoff, Governor's Appointee  
Lori Nance Parrish, Broward County Commissioner  
Bill T. Smith, Governor's Appointee  
Allen C. Harper, Chair, Citizen Representative, Miami-Dade County

**BOARD MEMBERS ABSENT:**

John Martinez, District Secretary, Florida Department of Transportation

**ALSO PRESENT:**

Joseph Giulietti, Executive Director, SFRTA  
Jack Stephens, Deputy Executive Director, SFRTA  
Bonnie Arnold, Director of Marketing, SFRTA  
Brad Barkman, Director of Operations, SFRTA  
Chris Bross, Director of Procurement, SFRTA  
Mary Jane Lear, Director of Human Resources, SFRTA  
Renee Matthews, Director of Revenue & Fare Collection, SFRTA  
Dan Mazza, Director of Engineering and Construction, SFRTA  
Michael Williams, Director of Planning & Capital Development, SFRTA  
Edward Woods, Director of Finance & IT, SFRTA  
Teresa Moore, General Counsel, SFRTA  
Diane Hernandez Del Calvo, Executive Office Manager, SFRTA

**CALL TO ORDER**

The Chair called the meeting to order at 9:38 a.m.

**PLEDGE OF ALLEGIANCE.**

After the pledge, Commissioner Parrish introduced her mother to the audience.



**AGENDA APPROVAL** – Additions, Deletions, Revisions

**Commissioner Parrish moved for approval of the Agenda. The motion was seconded by Board Member Michael Masanoff.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**MATTERS BY THE PUBLIC** –

There were no persons wishing to address the Board.

<b>CONSENT AGENDA</b>
Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

- C1. **MOTION TO APPROVE:** Minutes of Board of Directors' Regular Meeting of September 24, 2004.

**Board Member Jim Cummings moved for approval of the Minutes. The motion was seconded by Commissioner Lori Parrish.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

<b>REGULAR AGENDA</b>
Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

- R1. **MOTION TO APPROVE** Interlocal Agreement between the South Florida Regional Transportation Authority (SFRTA) and Palm Beach County, in the amount of \$2,206,333, for Operating Funds. This Agreement commences July 1, 2004 and ends June 30, 2005 (Exhibit 1).

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Jim Cummings.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R2.A. MOTION TO APPROVE: Issuance of Request for Letters of Interest No. 04-847 for Agreements for General Engineering and Consulting Services (including Exhibits 1 and 2 attached).

B. MOTION TO APPROVE: Evaluation and Selection Committee for the analysis and ranking of Letters of Interest No. 04-847 for Agreements for General Engineering and Consulting Services. The proposed committee members include: Daniel Mazza, SFRTA Director of Engineering and Construction; Steve LaBoyne, SFRTA Project Manager; and Ed Byers, SFRTA Operations Manager.

**Commissioner Jeff Koons moved for approval. The motion was seconded by Commissioner Lori Parrish.**

Board Member Cummings questioned the number of firms that are necessary for Engineering and Consulting Services and whether or not this was done previously. Board Member Cummings said he was missing the attachment to the contract.

Mr. Giulietti explained that the previous Letters of Interest were for planning firms.

Mr. Chris Bross, SFRTA Director of Procurement, explained that Attachment "B" consisted of a list of work items that were not current and the intent was to delete Attachment "B".

Mr. Giulietti asked Ms. Teresa Moore, General Counsel, SFRTA, if Attachment "B" were deleted, would the Authority be in compliance by listing all the work items.

Ms. Moore reported that if there were known projects costing over \$500,000, they should be listed, but if none were known at this time, Attachment "B" should be struck.

Mr. Giulietti requested that Attachment "B" be removed and that if there are any projects over \$500,000, they would be competitively bid separately.

Commissioner Carey-Shuler asked how many General Engineering and Consultant Contracts SFRTA currently has and asked for an explanation of the five-million dollar figure.

Mr. Giulietti explained that SFRTA currently has two contracts, but they are expiring, and that the five-million dollar figure was only a placeholder.

Commissioner Carey-Shuler questioned the evaluation criteria for Disadvantaged Business Enterprises (DBE).

Mr. Bross explained that there is a 14% DBE Goal for the project.

Commissioner Carey-Shuler asked if the DBE Goal had been met in the previous five years on the two Engineering and Consultant Services Contracts.

Mr. Giuliatti responded that he would get the historical information on DBE participation for the Board.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R3. MOTION TO APPROVE First Amendment to Agreement No. 02-189, between the South Florida Regional Transportation Authority (SFRTA) and BV Oil Company, Inc. (BV OIL), for Locomotive Fueling Services to allow for future administrative amendments in annual compensation not to exceed the approved Fuel Budget Line Item for each fiscal year. The Fiscal Year 2004-05 Fuel Budget Line Item is \$2,507,000.

**Board Member Michael Masanoff moved for approval. The motion was seconded by Board Member Jim Cummings.**

Commissioner Carey-Shuler questioned whether the FY2004-05 Fuel Budget was based upon last year's consumption.

Mr. Giuliatti explained that the previous year's fuel budget had been adjusted to accommodate the increase in fuel costs and that BV Oil Company provided the lowest fuel price.

Board Member Masanoff asked if SFRTA was still implementing alternate fuel strategies.

Mr. Brad Barkman, SFRTA Director of Operations, explained that the alternate fuel option became more costly than diesel fuel, but the contract has provisions for bio-diesel fuel.

Board Member Masanoff asked if SFRTA had received any State or Federal funds to test the alternate fuel.

Mr. Giuliatti stated that the only way that SFRTA received assistance was from the grant that allowed for the rail diesel cars and that has shown about 100 gallons of fuel savings per trip.

Mr. Barkman stated that SFRTA has made significant efforts to reduce fuel consumption.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R4. MOTION TO APPROVE Amendment No. 4 to Agreement No. 00-178, between the South Florida Regional Transportation Authority (SFRTA) and the Wackenhut Corporation (Exhibit 1), exercising the fourth and last renewal option to extend the armed security, revenue collection and fare inspection services for one (1) additional year, in a maximum not-to-exceed amount of \$2,897,000.00, which includes a 2.7 % current Consumer Price Index (CPI) increase. The CPI was taken from Table A, CPI for Urban Consumers (CPI-U) for "All Items" combined category (Exhibit 2). This also includes the additional security positions approved by the Board for the 2004/2005 Budget.

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Jim Cummings.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R5. MOTION TO APPROVE: Agreement No. 04-615, between the South Florida Regional Transportation Authority (SFRTA) and Ericks Consultants, Inc., for Legislative Consultant Services for the Tri-County Region and State of Florida, for a period of two (2) years with three (3) one (1) year options, in the firm fixed amount of \$150,000.00 per year.

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Jim Cummings.**

Board Member Smith expressed concern about the price increasing because additional people are being added to the team. Board Member Smith stated that he wants to ensure that SFRTA is taking a regional approach.

Commissioner Parrish stated that she agreed with Board Member Smith and did not want to hire a lobbyist specifically for an individual county.

Commissioner Carey-Shuler requested assurance that SFRTA will not lobby anything that is contrary to each county's legislative agenda.

Mr. Giuliatti reminded the Board that this Item is the result of a Request for Proposals and only two firms responded.

Board Member Masanoff asked that the contract be modified to ensure that Ericks Consultants does not take an action that would be contrary to the role of the RTA.

Board Member Cummings agreed that the lobbyists must have the benefits to the entire region in place when going to Tallahassee.

Ms. Moore stated that the lobbyists have an implicit duty not to lobby anything that is contrary to the SFRTA.

**The Chair called for further discussion and/or opposition to the motion. Board Member Bill Smith and Commissioner Barbara-Carey-Shuler voted in opposition. The Chair declared the motion carried.**

R6. MOTION TO APPROVE: South Florida Regional Transportation Authority (SFRTA) State Legislative Plan for Fiscal Year 2005-06 and to direct staff to work with the appropriate agencies and elected state representatives to implement the recommended initiatives.

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Marie Horenburger.**

Board Member Horenburger asked if the consultants examine other transportation issues in relation to the things SFRTA does, such as the Regional Planning Council or other agencies.

Mr. Dave Ericks, Government Consultant for SFRTA, stated that he takes his direction from the SFRTA Board but monitors other agencies.

Board Member Cummings inquired if the Legislative Agenda Item seeking dedicated funding to offset SFRTA operating and capital budgets should contain a dollar amount.

Mr. Giulietti responded that this is the same package that was approved by the Board after SFRTA was formed, except for two items.

Board Member Masanoff stated that if a specific dollar amount was put in place, any modification would require a statutory amendment. Putting in a formula would allow more flexibility in responding to the needs of the Agency.

Commissioner Parrish stated that she thought the option would be decided county by county and if any county wanted to recoup its share, they would put a referendum on their ballot.

Commissioner Koons stated that the current funding mechanism would not meet future needs of the Agency. Regional funding should come from the State to implement regional strategies.

**Board Member Jim Cummings moved to amend the original motion, to eliminate from the proposed changes to the Legislative Agenda any reference to asking the State to impose a fee for a dedicated funding source. Board Member Michael Masanoff seconded the motion.**

**The Chair called for further discussion and/or opposition to the amendment. Upon hearing none, the Chair declared the amendment carried unanimously.**

Commissioner Carey-Shuler requested clarification on proposed addition of SFRTA membership to the Regional Planning Council Boards and voting membership on Metropolitan Planning Organizations.

Mr. Giuliatti explained that SFRTA does not have representation on these boards.

Commissioner Koons stated that it is more important coordinating with all agencies to adopt a regional plan than having someone sit on the boards.

There was discussion about the benefits of having a SFRTA Board Member sit on the boards of other agencies. The consensus of the Board is to leave this item alone.

**Board Member Michael Masanoff moved to Amend the motion R6, to add support of expansion of a Transportation Concurrency Exemption for Transit Oriented Development connected to SFRTA's transit systems. Board Member Bill Smith seconded the motion.**

**The Chair called for further discussion and/or opposition to the Amendment. Upon hearing none, the Chair declared the Amendment carried unanimously.**

**Commissioner Lori Parrish moved to Amend the proposed changes to remove pursuing a seat on the MPO. Board Member Jim Cummings seconded the motion.**

**The Chair called for further discussion and/or opposition to the Amendment. Board Member Michael Masanoff opposed the Amendment. The Chair declared the Amendment carried.**

There was discussion of coordinating the efforts of the three Metropolitan Planning Organizations. Staff was asked to bring back to the Board recommendations for coordinating the three MPOs.

**The Chair called for further discussion and/or opposition to the motion as amended. Upon hearing none, the Chair declared the motion carried unanimously.**

**R7. MOTION TO APPROVE:** South Florida Regional Transportation Authority's (SFRTA's) Five-Year Federal Legislative Plan ("Federal Legislative Plan") and direct

staff to work with the appropriate agencies and elected federal representatives to secure the maximum funding for the recommended program of projects.

**Commissioner Lori Parrish moved for approval. The motion was seconded by Board Member Jim Cummings.**

Board Member Horenburger asked if the Federal Legislative Plan item relative to the Scripps Transportation Corridor could be modified when the exact site is chosen.

The Chair responded in the affirmative.

Board Member Horenburger left the meeting at 11:20 a.m.

Mr. John Cline of the C-2 Group in Washington, D.C. introduced Charlotte Adams, formerly from the Federal Transportation Administration, and Kent Woodman, Special Counsel to SFRTA. Mr. Cline gave a brief presentation to the Board on the Federal New Starts Program and the Bus and Bus Related Facilities Program and addressed questions from the Board related to Federal funding. Mr. Cline advised that the FTA would help prioritize SFRTA projects.

Mr. Lloyd Roberson with Florida Department of Transportation District 4 stated that the three MPOs, the RTA, the two Regional Planning Councils, and the two FDOT Districts in this region are currently working on a Regional Long-Range Transportation Plan that will contain projects of regional significance.

The Chair requested that staff coordinate a meeting between the transit agencies from the three counties, representatives of the MPOs of the three counties, FDOT, and invite the transit people from Washington to workshop with them on prioritizing projects.

Mr. Dan Glickman, Delray Beach, suggested periodic reporting on the Regional Long Range Transportation Plan.

Commissioner Carey-Shuler inquired about funding for the Dolphin Corridor.

Mr. Giuliatti stated that the decision for funding this project is up to the County.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R8.MOTION TO CANCEL: Request for Proposal No. 04-714 and single source procurement No. 04-715 for automated fare collection equipment for the Universal Automated Fare Collection System.

**Board Member Michael Masanoff moved for approval. The motion was seconded by Commissioner Lori Parrish.**

Mr. Giulietti explained that work was still being done on the Regional Fare Card and that both Miami Dade Transit and SFRTA contracts will contain specifications for the compatibility of equipment for a Regional System.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R9.MOTION TO APPROVE: A Performance-Based Incentive Payment for South Florida Regional Transportation Authority employees as follows: net five hundred dollars (\$500) for regular and part-time employees; net one thousand dollars (\$1,000) for the ten (10) direct reports to the Executive Director; and net five thousand dollars (\$5,000) for the Executive Director.

**Board Member Jim Cummings moved for approval. The motion was seconded by Board Member Bill Smith.**

Commissioner Carey-Shuler stated that the Operating Budget of SFRTA must be contained.

Mr. Giulietti explained that the Operating Budget has gone up, but this is not generated by staff costs. The increase in the Operating Budget is due to adding more trains. The Agency is containing costs in other ways, such as reducing fuel consumption, requesting competitive bids, etc.

Board Member Masanoff stated that the focus should be on increased revenues to offset the increased costs.

Commissioner Parrish explained that staff deserves this incentive payment, that staff has done an outstanding job and works exceptionally well as a team.

Commissioner Carey-Shuler agreed.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

R10.MOTION TO APPROVE: The First Amendment to the Executive Director's Employment Agreement.



Board Member Jim Cummings moved for approval. The motion was seconded by Commissioner Lori Parrish.

The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.

<b>COMMITTEE REPORTS / MINUTES</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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- A. PROPERTY COMMITTEE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
  - Next Scheduled Meeting – TBD
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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I-1 Information Item – Equal Employment Opportunity Review Year End 2003

Mr. James Champion, of the Champion Services Group, presented the Equal Employment Opportunity Report for the year ending 2003. He stated that the multiple years of an outstanding rating is evidence that SFRTA is committed to having and maintaining a workforce that is diverse and fair. He uses SFRTA as an example of how it is to be done

Commissioner Parrish stated that some of the minority figures also represent women.

I-2 Presentation Item - Nova Southeastern University Academical Village Update

Dr. George Hanbury, Executive Vice President for Administration of Nova Southeastern discussed the Academical Village proposal and its potential impact of future premium transit services in West Broward County and the region. Dr. Hanbury brought Mr. David Rush and Mr. John Santulli with him.

<b>MONTHLY REPORTS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – September
- B. RIDERSHIP GRAPHS – September
- C. ON-TIME PERFORMANCE GRAPHS – September
- D. MARKETING MONTHLY SUMMARY – September
- E. BUDGETED INCOME STATEMENT – September
- F. PAYMENTS OVER \$2,500.00 – September
- G. REVENUE AND FARE EVASION REPORTS – September
- H. SOLICITATION SCHEDULE – September
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - September
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – September

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

Since this was Commissioner Parrish's last Board Meeting, the Chair presented a tribute to Commissioner Parrish sighting her unselfish, giving commitment to Tri-Rail/SFRTA. The Chair said he was sorry to see Commissioner Parrish go.

Mr. Giulietti read a Proclamation from the SFRTA Board of Directors declaring Friday, October 22, 2004, as "Lori Nance Parrish Day" in Broward, Miami Dade and Palm Beach Counties.

BOARD MEMBER COMMENTS

Commissioner Carey-Shuler stated that Miami/Dade salutes Commissioner Parrish for promoting many initiatives that benefited the Tri-County area and presented her with a plaque.

The Chair on behalf of the Board presented Commissioner Parrish with an actual diesel horn keepsake from a retired Tri-Rail Engine which said "Thanks for Sounding-Off for Transportation."

Commissioner Parrish was presented with a video of the presentation by Broward Mayor Ilene Lieberman of the Lifetime Transportation Leadership Achievement Award and accolades from Board Members and staff.

Commissioner Parrish introduced her husband, Judge Jeff Cohen, her mother Virginia, her sister Cricket, her in-laws, and her Aides. Commissioner Parrish related stories of her relationships with the other Board Members.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 12:24 p.m.